

LINE OF RESPONSIBILITY

Each employee in the District is responsible to the Board of Trustees through the Superintendent.

All personnel shall refer matters requiring administrative action to the administrative officer immediately in charge of the area in which the problem arises.

Administrators shall refer such matters to the next higher authority when necessary.

All employees shall have the right to appeal any decision made by an administrator to the next higher authority and through appropriate successive steps to the Board of Trustees in accordance with existing Board policy and statutes, and/or employee association contracts.

Reference: Education Code Sections 35020, 35035; Government Code Sections 3543, 3543.1

Policy adopted: February 6, 1978